

**Kentucky Instructional Materials Resource Center
Kentucky School for the Blind
1867 Frankfort Avenue
Louisville, KY 40206
Phone: 502-897-1583
Fax: 502-897-8737**

Equipment Repair Form

Date: _____

Name of Person Submitting Repair Form: _____

E-mail Address: _____

Phone: _____

Mailing Address: _____

The following item needs repaired (be sure to include adapter with electronic equipment when returning for repair)

Product: _____

Serial #: _____

KIMRC Access # _____

Description of problem: _____

Name of student for whom equipment is being repaired: _____

**NOTE: PLEASE DO NOT USE STYROFOAM PEANUTS
TO PACK BRAILLEWRITERS.**